



APPLICATION FOR IAJGS 2014 SALT LAKE CITY SHARE FAIR

We welcome participation by non-profit organizations involved in or supporting Jewish genealogy in a free “SHARE Fair” which will be held as part of the 34th IAJGS International Conference on Jewish Genealogy. This includes Birds of a Feather groups, Jewish Genealogical Societies, Jewish Historical Societies, Special Interest Groups, Libraries, Archives and other non-profit organizations.

Annual conferences on Jewish Genealogy have been held every summer since 1981. We expect 700-750 conference registrants to participate in this year’s conference in Salt Lake City. The conference will include a full program of presentations and workshops, Breakfasts with the Experts, Special Interest Group Luncheons, a Gala Banquet and more. As the Conference will be held precisely 100 years after the start of World War I, one of the focus areas will be the impact of the “War to end all wars” on our ancestors.

The Conference will open on Sunday, July 27, 2014 and run through Friday, August 1, 2014. The SHARE Fair will take place from 1:30pm to 5:00pm on July 27 on the main conference level at the Hilton Salt Lake City Center. A large area has been set aside for organizations to share information about themselves and the services they offer. This is a terrific way to let interested people know about your organization. The SHARE Fair is a non-commercial event. While you may sign up new members, no other selling of products or services is allowed.

Participating organizations will be provided with one or two draped tables and two chairs per table. The organization may display and give away materials relevant to family history or research. It is responsible for shipping, delivery, receipt and storage of any items to be displayed. Arrangements should be made directly with the hotel. Note that the hotel does not allow taping or pinning anything to their walls. Organizations should plan to set up their tables one hour before the SHARE Fair starts and remove all materials and vacate the hall by 5:30pm. Neither electrical power nor free Internet connectivity will be provided. Table locations will be assigned.

If your organization wishes to participate in the SHARE Fair, please submit your application by February 28, 2014 and send it as an email attachment to ShareFair@iajgs2014.org. If you have questions, please send them to this address as well. Although we anticipate being able to accommodate all appropriate organizations that apply by this deadline, space is limited and will be provided based on timing of completed acceptable applications.

Organizations may have up to four individuals represent them at the SHARE Fair. The organization must provide the Conference with the names of its representatives by July 1, 2014. If representatives are not Conference Registrants, they must check in at the Registration Desk and will be provided a special badge, which will permit entry only to the SHARE Fair.

Alternatively, if your organization is commercial, wishes to sell items or simply maintain a display throughout the conference (from Sunday through Thursday), it may contract for a location in the Exhibitor Hall, also located on the main conference level. Information on becoming an Exhibitor will be available shortly.

**34th IAJGS International Conference on Jewish Genealogy
SHARE Fair Application**

Name of Organization: _____

Primary Purpose of Organization: _____

Participation Rules and Limitations

- 1) SHARE Fair participants must set up their displays on Sunday, July 27, 2014 between noon and 1:30pm. They must break down and remove their displays between 5:00pm and 5:30pm.
- 2) Organization takes responsibility for all materials used during the SHARE Fair and any related expenses.
- 3) Organization agrees to staff their table(s) throughout the SHARE Fair with one to four knowledgeable people who can answer questions about their organization.
- 4) Organization will provide the Conference with the names of those who will represent it at the SHARE Fair by July 1, 2014. Individuals who are not Conference Registrants will only have access to the SHARE Fair.
- 5) Organization understands that this is a non-commercial event and will refrain from any selling. They may sign up new members if a membership organization.
- 6) Organization commits to providing displays and information related to Jewish genealogy and research. It further affirms that their displays will not be controversial or offensive to conference registrants.
- 7) Organizations are responsible for the safety of any articles they bring to the SHARE Fair.
- 8) Conference may deny applications or later terminate them at its sole discretion. If terminated during the SHARE Fair, the Organization is to promptly remove its display and leave the premises.

Special requests (e.g. to be co-located near another organization):

By clicking on the box to the left, you are affirming that

- 1) This is a non-profit organization involved in or supporting Jewish genealogy
- 2) This organization agrees to participate in the SHARE Fair and adhere to its rules and limitations
- 3) You are authorized to submit this application on behalf of your Organization
- 4) You will serve as the primary contact or will provide the contact information for that person

Questions? Please contact us at ShareFair@iajgs2014.org.

(Sign electronically or by hand. Some browsers may not permit you to sign a PDF electronically. If so, please print, sign and scan.)

AUTHORIZED SIGNATURE

Date

Name: _____ Title: _____

Mailing Address: _____

Primary Phone: _____ Alternate phone _____

Email Address: _____ Website URL: _____

Complete the form on line and save it (or print and scan it). Then, attach it to an email to ShareFair@iajgs2014.org.

Application must be received by February 28, 2014